

U.S. GENERAL SERVICES ADMINISTRATION



FY 2017

Federal Program Inventory

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**U.S. General Services Administration
FEDERAL PROGRAM INVENTORY
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Introduction

The GPRA Modernization Act (GPRA Modernization Act) of 2010 requires a central inventory of all federal programs. The Federal Program Inventory has the potential to facilitate coordination across programs by making it easier to find programs that can contribute to a shared goal. It will also contribute to improved public understanding about what federal programs do and how programs link to budget, performance and other information.

This document presents the General Services Administration's (GSA) approach for defining the programs reported in this inventory and identifies the funding sources for these programs. GSA identified 22 programs that cut across three GSA Services, 14 Staff Offices, and 14 funding sources. The FY 2017 Congressional Justification also included an Information Technology Modernization Fund (IMTF), a newly proposed revolving fund that would support the transition from legacy IT systems to more secure, efficient, and modern IT platforms.

Approach

GSA designed its program inventory considering funding source, program activity lines in the President's Budget, and the GSA organizational structure. Programs are organized under three major categories: Real Property, Supply and Technology, and General Management. These categories are consistent with Bureau presentation in the President's Budget.

GSA operates under three types of funding sources: revolving fund, annual appropriation and permanent budget authority. The GSA funding sources and their relationship to GSA organizations are described in Appendix A. The program activity (PA) lines in the program and financing (P&F) tables of the President's Budget Appendix were generally maintained to develop a program inventory that resonates with our external partners and reflects internal agency operations.

GSA manages its programs through three services (the Public Buildings Service, the Federal Acquisition Service, and the Technology Transformation Service), two independent staff offices (the Office of the Inspector General and the Civilian Board of Contract Appeals), and 14 staff offices. While most programs are managed by a single Service or Staff Office, some programs are managed across GSA organizations.

Through the planning and execution of GSA's programs, GSA fulfills its mission – To deliver the best value real estate, acquisition and technology services to government and the American people – and supports the GSA strategic goals and objectives.

GSA Performance

More information on GSA performance can be found in the FY 2015 Annual Performance Report and FY 2017 Performance Plan ([link](#)). GSA's performance plan includes three strategic goals and two management objectives.

Strategic Goals:

- 1: Provide Savings to Federal Departments and Agencies
- 2: Improve the Efficiency of Operations and Service Delivery
- 3: Deliver Excellent Customer Service

Management Objectives:

1. Deliver a Mission Ready Workforce
2. Streamline Information Technology and Improve Data Quality

Program Net Budget Authority

This section presents net budget authority by GSA Bureau and funding source, as reported in the FY 2017 President's Budget. See the FY 2017 President's Budget for more information on the GSA funding sources, including the GSA reimbursable budget authority.

Real Property Programs. GSA has six Real Property programs. These programs are funded by the Federal Buildings Fund, the Real Property Relocation Fund, and the Disposal of Surplus Real and Related Personal Property Appropriation.

Program 1 - Construction and Acquisition of Facilities

Program 2 - Repairs and Alterations

Program 3 - Rental of Space

Program 4 - Building Operations

Program 5 - Real Property Relocation

Program 6 - Real Property Disposal

Real Property Program Activity (Dollars in Thousands)	FY 2015 Actual	FY 2016 Enacted	FY 2017 Request
Federal Buildings Fund	\$10,954,442	\$11,455,772	\$11,420,142
Real Property Relocation Fund	\$0	\$0	\$0
Disposal of Surplus Real and Related Personal Property*	\$1,019	\$8,432	\$9,056

* Permanent mandatory appropriation

Real Property Programs

Construction and Acquisition of Facilities Program

Program Description: This program provides for the construction or purchase of facilities and prospectus-level extensions to existing buildings. All costs directly attributable to site acquisition, construction, the full range of design and construction services, and management and inspection of construction projects are funded under this activity. This program is managed by the Public Buildings Service..

Funding Source: Federal Buildings Fund (see Appendix).

Repairs and Alterations Program

Program Description: This program provides for repairs and alterations of existing buildings as well as associated design and construction services. Protection of the Federal Government's investment, health and safety of building occupants, transfer of agencies from leased space to federally owned space, and cost effectiveness are the principal criteria used in establishing priorities. Repairs to prevent deterioration and damage to buildings, their support systems, and operating equipment are given priority. This program is managed by the Public Buildings Service.

Funding Source: Federal Buildings Fund (see Appendix).

Rental of Space Program

Program Description: This program provides for the leasing of privately-owned buildings, including space occupied by federal agencies in U.S. Postal Service facilities. This program is managed by the Public Buildings Service.

Funding Source: Federal Buildings Fund (see Appendix).

Building Operations Program

Program Description: This program provides services for government-owned and leased facilities, including cleaning, utilities and fuel, maintenance, miscellaneous services (such as moving, evaluation of new materials and equipment, and field supervision). This activity also provides general management and administration for all of real property related programs in the Public Buildings Service. This program is managed by the Public Buildings Service.

Funding Source: Federal Buildings Fund (see Appendix).

Real Property Disposal Program

Program Description: This program provides for the efficient disposal of real property assets that are underutilized or no longer meet the needs of landholding federal agencies. This program transfers or sells unneeded property assets to benefit the Federal Government and surrounding communities. This program is managed by the Public Buildings Service.

Funding Source: Expenses, Disposal of Surplus, Real and Related Performance Property permanent appropriation (see Appendix).

Real Property Relocation Program

Program Description: This program provides for the efficient disposal of real property assets that are underutilized or no longer meet the needs of landholding federal agencies. Unneeded property assets are transferred or sold to benefit the Federal Government and surrounding communities. This program is managed by the Public Buildings Service. Expenditures from this fund are reimbursed from the proceeds of disposal actions from relocations.

Funding Source: The appropriated corpus of the Real Property Relocation Fund (see Appendix).

Supply and Technology Programs. GSA has nine Supply and Technology programs. These programs are funded through the Acquisition Services Fund, and the Transportation Audit Contracts and Contract Administration Appropriation.

Program 1 - Assisted Acquisition Services

Program 2 - General Supplies and Services

Program 3 - Integrated Technology Services

Program 4 - Travel, Motor Vehicle and Card Services

Program 5 - Integrated Award Environment

Program 6 - Common Acquisition Platform, to be renamed FAS Systems Transformation

Program 7 - 18F

Program 8 - Federal Acquisition Service (FAS) Integrators

Program 9 - Transportation Audits

Supply and Technology Program Activity (Dollars in Thousands)	FY 2015 Actual	FY 2016 Enacted	FY 2017 Request
Acquisition Services Fund	\$10,513,587	\$10,671,271	\$11,103,142
Transportation Audit Contracts and Contract Administration	\$10,936	\$12,486	\$13,397

* Permanent mandatory appropriation

Assisted Acquisition Services Program

Program Description: This program focuses on service delivery and assisting customers in making informed procurement decisions and serving as a center of excellence for the federal community. AAS complements the programs of the Integrated Technology Services portfolio by providing acquisition, technical, and project management services that assist agencies in acquiring and deploying information technology and professional services solutions at the best value for taxpayer dollars. This program is managed by the Federal Acquisition Service.

Funding Source: Acquisition Services Fund (see Appendix).

General Supplies and Services Program

Program Description: This program provides customer agencies a wide range of general products such as furniture, office supplies, and hardware products. GSS centralizes acquisitions on behalf of the Federal Government to strategically procure requirements and reduce cost to the government, while ensuring regulatory compliance for customer procurements. This program is managed by the Federal Acquisition Service.

Funding Source: Acquisition Services Fund (see Appendix).

Integrated Technology Services Program

Program Description: This program provides customer agencies with information technology and telecommunications products and services. The Integrated Technology Services (ITS) program provides its services through multiple channels including its Network Services program, Regional telecommunications program, IT Schedule 70, and Government-wide Acquisition Contracts. ITS operations aggregate and leverage the Federal Government's buying power to obtain a wide range of information technology and telecommunications products and services at significant savings for customer agencies. This program is managed by the Federal Acquisition Service.

Funding Source: Acquisition Services Fund (see Appendix).

Travel, Motor Vehicle and Card Services Program

Program Description: This program provides customer agencies with a broad scope of services that include travel and relocation services, freight management, motor vehicle acquisition, fleet management, and charge card services. TMVCS operations aggregate and leverage the Federal Government's buying power to obtain a wide range of products and services at significant savings for customer agencies. This program is managed by the Federal Acquisition Service.

Funding Source: Acquisition Services Fund (see Appendix).

Integrated Award Environment Program

Program Description: This program offers a portfolio of services and systems that support the collection, dissemination, and management of data supporting the federal acquisition and financial assistance processes. IAE services and systems are: the System for Award Management (SAM), the Consolidated Hosting Services (CHS), the Federal Service Desk (FSD), and legacy services planned to be combined into SAM which are the electronic Subcontracting Reporting System (eSRS), FFATA Sub-award reporting System/FSRS, Federal Business Opportunities (FBO), the Federal Procurement Data System - Next Generation (FPDS-NG), past performance systems (Past Performance Information Retrieval System (PPIRS), Contractor Performance Assessment Reporting System (CPARS), and Federal Awardee Performance and Integrity Information System (FAPIIS)), and the Wage Determinations On-Line (WDOL). Together these services and systems provide central support to agencies' key aspects of the federal procurement process and data collection, dissemination, and management for both federal procurement and financial assistance awards. This program is managed by the Federal Acquisition Service.

Funding Source: Acquisition Services Fund (see Appendix).

Federal Acquisition Service Integrators Program

Program Description: This program supports the business portfolios and provides solutions to organizational issues. Integrator office functions include maintaining FAS business processes, building strategic customer relationships, and supporting the FAS workforce. This program is managed by the Federal Acquisition Service.

Funding Source: Acquisition Services Fund (see Appendix).

Transportation Audits Program

Program Description: This program detects and recovers overpayments to carriers for government moves under rate and service agreements that are established by GSA or by other federal agency traffic managers. This program is managed by the Federal Acquisition Service and operates under the Transportation Audit Contracts and Contract Administration Appropriation: a permanent mandatory appropriation.

General Management Programs. GSA has nine General Management programs:

- Program 1** - Government-wide Policy
- Program 2** - Operating Expense
- Program 3** - Civilian Board of Contract Appeals
- Program 4** - Inspector General
- Program 5** - Former Presidents
- Program 6** - Presidential Transition
- Program 7** - Acquisition Workforce Training
- Program 8** - Technology Transformation Services
- Program 9** - General Management and Support Services

General Management Program Activity (Dollars in Thousands)	FY 2015 Actual	FY 2016 Enacted	FY 2017 Request
Government-wide Policy	\$57,724	\$58,000	\$64,497
Operating Expense	\$49,006	\$49,376	\$50,174
Civilian Board of Contract Appeals	\$8,862	\$9,184	\$9,275
Office of Inspector General	\$58,673	\$65,600	\$66,600
Allowances and Office Staff for Former Presidents	\$3,068	\$3,277	\$3,865
Presidential Transition - Pre-election Services	\$0	\$13,278	\$0
Presidential Transition**	\$0	\$0	\$9,500
Acquisition Workforce Training Fund*	\$6,970	\$10,000	\$9,800
Federal Citizen Services Fund	\$51,337	\$55,894	\$58,428
Working Capital Fund	\$708,788	\$725,143	\$673,434

* Permanent mandatory appropriation

** Funds are not made available in cases when the President-elect is the incumbent

Government-wide Policy Program

Program Description: This program ensures the development of administrative policies for the Federal Government in multiple functional areas. Acquisition Management: develops acquisition policies and regulations. Asset and Transportation Management: develops government-wide policies and guidelines for the administrative management of real property, personal property, aircraft, motor vehicles, mail, relocation, travel and transportation, and disposal policies. Information, Integrity and Access Management: drives policy development for establishing a robust public-private governance effort to

establish security, privacy, and interoperability policy standards. Federal High Performance Green Buildings Policy: provides leadership in sustainable acquisition, construction and management of federal facilities and structures by advancing federal sustainable building standards. Regulatory Information Management: disseminates a wide variety of federal regulations, including: the Federal Acquisition Regulations (FAR), Federal Travel Regulation (FTR), Federal Management Regulation (FMR), and the Federal Property Management Regulation (FPMR). Federal Acquisition Institute: fosters and promotes the development of a government-wide acquisition workforce. Office of Executive Councils: collaborates with Office of Management and Budget (OMB) and federal management councils to identify government-wide performance improvement initiatives to pursue across agencies, lead working groups to drive these initiatives, establish performance goals, and facilitate adoption of new processes by federal agencies. This program is managed by the Office of Government-wide Policy.

Funding Source: Government-wide Policy appropriation (see Appendix).

Operating Expense Program

Program Description: This program supports a variety of operational activities which are not feasible or appropriate for a user fee arrangement. This program include personal property utilization and donation activities managed by the Federal Acquisition Service; real property utilization and disposal activities managed by the Public Buildings Service; management and administration activities, which includes top-level, agency-wide direction and support and government-wide emergency response and recovery; and, agency-wide communication activities managed by the GSA Office of Communications. Prior to the FY 2017 CJ, the activities of the Civilian Board of Contract appeals were part of the Operating Expense program rather than a separate program.

Civilian Board of Contract Appeals Program

Program Description: This program presides over various disputes involving Federal executive branch agencies. Its primary responsibility is to resolve contract disputes between Government contractors and agencies under the Contract Disputes Act. In keeping with Congress' charge to the CBCA upon its creation, the CBCA encourages the prompt, efficient and inexpensive resolution of disputes through the use of alternative dispute resolution (ADR). It uses a variety of techniques intended to shorten and simplify the formal proceedings normally used to resolve cases. The CBCA also provides alternative dispute resolution services to executive agencies not covered by the Contract Disputes Act.

Funding Source: Civilian Board of Contract Appeals appropriation (see Appendix).

Inspector General Program

Program Description: This program executes the mandated duties and responsibilities as prescribed in the Inspector General Act to provide policy direction for and to conduct, supervise, and coordinate audits relating to the programs and operations of such establishment. This program is managed by the Office of Inspector General and is funded by the Office of Inspector General appropriation.

Funding Source: Office of the Inspector General Appropriation (see Appendix)

Former Presidents Program

Program Description: This program provides pensions, office staffs, and related expenses for former Presidents Jimmy Carter, George H.W. Bush, William Clinton, and George W. Bush, and beginning in FY 2017 (future) former President Obama.

Funding Source: Former Presidents Appropriation (see Appendix)

Presidential Transition Program

Program Description: This program supports the orderly transfer of Executive power in connection with the expiration of the term of office of the President and the inauguration of a new President. This program has three components: services for qualifying candidates for President, services for the President-Elect and Vice President-elect, and services for the outgoing President and Vice President. Services for the qualifying candidates are funded through the Pre-Election Presidential Transition appropriation. Services for the President-Elect and Vice President-elect and the outgoing President and Vice President are funded through the Presidential Transition Appropriation.

Funding Source: Pre-election Services Appropriation, Presidential Transition Appropriation (see Appendix).

Acquisition Workforce Training Program

Program Description: This program provides training and career development resources to the federal civilian acquisition workforce to improve the collective competency of both current and future acquisition professionals. This program is managed by the Federal Acquisition Institute (FAI) within the Office of Government-wide Policy.

Funding Source: Acquisition Workforce Training Fund (see Appendix).

Technology Transformation Services

Program Description: This service will provide technology services to our partner agencies across the government, much as the Public Buildings Service and Federal Acquisition Service do in their areas of expertise. These services will achieve efficiencies through use of technology standards, consolidated acquisitions, and centralized functional planning and management, optimize resources such as the workforce size, skills, distribution and agency spend across the functional portfolio of the four referenced organizations, and strengthen management controls such as the reporting structure, employee performance, governance, budgeting, and financial controls and accountability through the function's centralized office

Funding Source: Federal Citizen Services Fund (see Appendix).

General Management and Support Services Program

Program Description: This program includes administrative, oversight, and support offices financed through the Working Capital Fund. GSA activities managed include the information and technology management, financial and budget management, human resource management, legal, Congressional and Intergovernmental Affairs, and Small Business Utilization. This program also provides support for over 1,400 home-state/district offices for the Congress. GSA support includes acquisition of office space, furniture and furnishings, property disposal, equipment and supplies, and storage and relocation services, and performs liaison activities with the U.S. Small Business Administration. GSA provides Congressional Services Representatives in each GSA region as the contact points for all matters pertaining to Congressional, State, and District offices.

Funding Source: Working Capital Fund (see Appendix).

Appendix – GSA Funding Sources

GSA programs are funded through revolving funds, annual appropriations and permanent budget authority. This appendix describes the GSA funding sources by type of funding.

GSA Major Revolving Funds

Federal Buildings Fund. The Federal Buildings Fund (FBF) is an intra-governmental revolving fund that finances real property management and related activities of the GSA Public Buildings Service, a component of GSA. Principal activities include the operation, maintenance, and repair of GSA-owned and leased buildings, and the construction of federal buildings, courthouses, and land ports of entry.

The FBF is financed by income from rent charged to occupants of GSA-controlled space. The charges are required by law to approximate commercial rates for comparable space and services. In addition, Congress may appropriate monies from the general funds of the Treasury to the FBF, as it deems necessary. The FBF is subject to annual Congressional enactment of New Obligation Authority, a limitation on the use of revenue.

Acquisition Services Fund. The Acquisition Services Fund (ASF) is a full cost recovery revolving fund that finances operations of the Federal Acquisition Service and funds some operations of the Technology Transformation service. The ASF provides for the acquisition of information technology solutions, telecommunications, motor vehicles, supplies, and a wide range of goods and services for federal agencies. This Fund recovers all costs through fees charged to federal agencies for services rendered and commodities provided.

Working Capital Fund. The Working Capital Fund (WCF) is a full cost recovery revolving fund that provides internal GSA customers with administrative shared services. All expenses of the WCF are recovered through reimbursable funding from internal GSA customers and from some external sources, including small agencies and commissions, for services provided. Reimbursable services include information technology management, financial management, payroll, legal advice and services, human resources, equal employment opportunity services, liaison with Congress and the Office of Management and Budget, oversight of GSA contracting activities, emergency planning and response, and oversight of facilities management. This account also funds liaison activities with the U.S. Small Business Administration to ensure that small and small, disadvantaged businesses receive a fair share of the agency's business.

GSA Annual Appropriations

Government-wide Policy Appropriation. This appropriation provides for the activities of the Office of Government-wide Policy (OGP). OGP collaborates with federal agencies to develop and evaluate policies associated with acquisition policy, asset management and transportation, information management, high-performing green buildings, committee and regulatory management and management of federal spending data. OGP collaborates with partner agencies and other stakeholders to improve public access to policy information, support data collection, and improve transparency in government.

Operating Expense Appropriation. This appropriation supports a variety of operational activities which are not feasible or appropriate for a user fee arrangement. Major programs include the personal property utilization and donation activities of the Federal Acquisition Service; the real property utilization and disposal activities of the Public Buildings Service; the activities of the Civilian Board of Contract Appeals; and the Management and Administration activities, including support of government-wide emergency response and recovery activities, and top-level agency-wide management, administration, and communications activities.

Office of Inspector General Appropriation. This appropriation provides agency-wide audit and investigative functions to identify and correct management and administrative deficiencies within the GSA, which create conditions for existing or potential instances of fraud, waste and mismanagement. This audit function provides internal audit and contract audit services. Contract audits provide professional advice to GSA contracting officials on accounting and financial matters relative to the negotiation, award, administration, re-pricing, and settlement of contracts. Internal audits review and evaluate all facets of GSA operations and programs, test internal control systems, and develop information to improve operating efficiencies and enhance customer services. The investigative function provides for the detection and investigation of improper and illegal activities involving GSA programs, personnel, and operations.

Federal Citizen Services Fund. The Federal Citizen Services Fund appropriation provides for the salaries and expenses of the appropriated activities of the Technology Transformation Service (TTS). TTS develops new ways for citizens, businesses, other governments, other agencies and the media, to easily obtain information and services from the government on the web, via e-mail, in print, and over the telephone. TTS leads several interagency groups to share best practices and develop strategies for improving the way the Federal Government provides services to the American public. This fund receives annual appropriations however remaining balances are available in future fiscal years.

Civilian Board of Contract Appeals Appropriation. This appropriation, first requested in the FY 2017 Congressional Justification, provides for salaries and expenses of the Civilian Board of Contract Appeals. The CBCA presides over various disputes involving Federal executive branch agencies. Its primary responsibility is to resolve contract disputes between Government contractors and agencies under the Contract Disputes Act.

Pre-election Services Appropriation. This appropriation, first received in FY 2016, enables GSA to provide suitable office space for transition activities, provide compensation to transition office staffs, acquire communication services, provide allowances for travel and subsistence, and support printing and postage costs associated with the transition.

Presidential Transition Appropriation. This appropriation provides for an orderly transfer of Executive power in accordance with the Presidential Transition Act of 1963, as amended.

Former Presidents Appropriation. This appropriation provides pensions, office staffs, and related expenses for former Presidents Jimmy Carter, George H.W. Bush, William Clinton, and George W. Bush,

and beginning in FY 2017 will provide for (future) former President Obama.

GSA Permanent Budget Authority

Transportation Audit Contracts and Contract Administration. This permanent, indefinite appropriation provides for the detection and recovery of overpayments to carriers for government moves under rate and service agreements that are established by GSA or by other federal agency traffic managers.

Acquisition Workforce Training Fund. The Acquisition Workforce Training Fund (AWTF) is a permanent, indefinite appropriation which provides a stable source of funds to train the federal civilian acquisition workforce. The AWTF is financed through a credit of 5 percent of the fees collected from non-DoD activities from civilian agencies that manage government-wide Acquisition Contracts (GWACs), Multiple Award Schedules (MAS) contracts, and other multi- agency contracts.

Expenses, Disposal of Surplus Real and Related Personal Property. This permanent mandatory appropriation provides for the efficient disposal of real property assets that are underutilized or no longer meet the needs of landholding federal agencies. Expenses incurred in the course of disposing of federal surplus real and related personal property are financed through receipts from sales of surplus property.

Other GSA Funds

Information Technology Modernization Fund (Proposed). This fund, proposed in the FY 2017 Congressional Justification, is designed to be a full cost recovery revolving fund that finances the retirement of antiquated, legacy IT systems in order to transition to new, more secure, more efficient, modern IT platforms. The fund serves as a long-term, self sustaining mechanism for Federal agencies to regularly refresh outdated networks and systems with the newest technologies and security capabilities. As funding is allocated to priority agency projects across the Federal Government, it is subsequently replenished by agency repayments to the fund as well as fee-for-service receipts from the development and operation of shared IT platforms.

The fund is to be managed by GSA, including a project review board, comprised to experts in IT acquisition, cybersecurity, and agile development. The board reviews agency modernization proposals and selects projects for funding to ensure prioritization of projects with the greatest risk profile, government-wide impact, and probability of success. In addition, a team of systems architects and developers at GSA provide additional expertise, oversight, and development capabilities as agencies make these major transitions.

Electronic Government (E-gov) Fund (Out of Use): Beginning in FY 2015 the E-Gov program and funding are merged with the Federal Citizen Services Fund. Prior year recoveries from this fund are available for transfer into the Federal Citizen Services Fund.

Real Property Relocation Fund (Out of Use). The Real Property Relocation Fund is an intra-governmental revolving fund used to support upfront relocation expenses that federal agencies incur when they relocate from under-utilized property to property more suitable to their needs. This Fund is managed by the Public Buildings Service and is reimbursed for relocation expenses when properties are sold. This fund has not had any activity for the past two fiscal years.